

ToR
NICSA Researcher

1. Background & Objectives

Transparency International (TI) is the global civil society organisation leading the fight against corruption. Through more than 90 chapters worldwide and an international secretariat in Berlin, Germany, TI raises awareness of the damaging effects of corruption and works with partners in government, business and civil society to develop and implement effective measures to tackle it.

TI-Bangladesh has secured a grant from AusAID to conduct the NICSA project in Bangladesh during 2012- 2014. The research component of this project is set to take place from July 2012 to June 2014.

A National Integrity Systems and Context Analysis (NICSA) is a research and advocacy tool which provides a comprehensive overview of the functioning of the main governance institutions in a country. It provides a holistic picture of how well the entire governance system in a country is working, as well as identifies specific flaws in the system and gives evidence-based recommendations which can be used to advocate for reform. Conducting an NIS Assessment involves a comprehensive qualitative analysis of the institutions, or pillars of integrity, which make up the national integrity system. These pillars include public institutions such as the legislature, the executive and the judiciary; watchdog institutions such the anti-corruption commission, the ombudsman and the supreme audit institution; and non-state institutions such as political parties, private business and civil society. The research will also comprise a new component which looks at the political economy of a country through a context analysis tool. The lead researcher is responsible for delivery of the key research component of the NIS – the NIS country report.

The NIS methodology envisages a consultative approach and therefore involves key stakeholders throughout the process through a multi-stakeholder advisory group, which provides ongoing validation of the research and through a National Integrity Workshop, held towards the end of the project to discuss and improve the draft report.

The researcher works closely with the national chapter, which coordinates the project, facilitates the advisory group meetings, validates the assessment findings and advises the researcher on presenting appropriate recommendations. The researcher also works with the Research and Knowledge department at the TI Secretariat, which provides ongoing technical assistance on applying the methodology in the given country.

2. Scope of Work

The primary tasks of the NIS researcher are to:

- Research and draft the NIS country report within the agreed timetable and based on the standards laid out in the NIS toolkit. This includes the following tasks:
- conduct a thorough desk review of existing information

- conduct interviews with key individuals and organisations, after consulting with the national chapter (and after notifying the government and getting any consent necessary to conduct the research, should this be required)
- manage the implementation of field tests
- draft NIS pillar reports and revise based on feedback by NC, TI-S and others
- score NIS indicators and revise based on feedback received
- draft remaining sections of NIS report and revise based on feedback received
- participate in NIS training workshop, 1st advisory group meeting, validation meeting and NIS workshop
- keep NC contact person and NIS coordinator at the TI-Secretariat abreast on progress and any challenges encountered by providing input into monthly progress reports and participating in monthly calls, as appropriate
- Participate in monthly progress calls with TI-S NIS team
- contribute to promotional events surrounding the launch of the NIS report

3. Timeline

Tasks	Role of Researcher	Timeline*
Invitation to submit proposal	study proposal	9 June 2012, deadline 20 June 2012
Receipt of proposal	Submission of proposal	21 June 2012
Signing of contract	Agree on terms	28 June 2012
Understand methodology and process	Read materials	June/July 2012
NIS kick-off meeting and training workshop	Prepare for & participate	16 th – 20 th July 2012
1st Advisory Group meeting	Participate	August 2012
Desk review, key informant interviews & field tests	Conduct	Aug – Nov 2012
First draft NIS report	Draft	Nov 2012
Validation meeting	Present & participate	Nov 2012
Updated draft NIS report	Draft	Dec 2012
NIS workshop	Present & participate	Jan 2013
Finalization of draft NIS report	Draft	Jan – Apr 2013
Launch of NIS report	Present & Participate	April 2013

** Please note the timeline is indicative, with the concrete dates to be confirmed after the Initial kick-off meeting.*

4. Application

Proposals should be submitted by email to 'rhalder@ti-bangladesh.org' indicating 'Bangladesh NIS Consultancy' in the subject line. The proposal should be not more than 5 pages, and cover the following:

- The consultant's understanding of the assignment
- The consultant's proposed approach to the assignment
- A summary of relevant experience (attaching brief CV[s] of the proposed consultant[s]), providing evidence that the consultant(s) is (are) qualified to undertake this assignment

- At least two examples of similar assignments having been undertaken by the consultant(s) in relevant regions, over the past 5 years
- Timescales and Proposed Charges (including estimates of consulting days and expenses).
- Two relevant references
- Demonstrated fluency in English (such as that evidenced by past reports in English)

Applications must be in English. Only short listed consultants will be contacted.

The contract will be awarded on a lump sum/ fixed cost basis. The application should state the bid amount for undertaking the study, detailing costs and with an estimation as to the number of days that will be spent on the work.

TIB retains the right to reject any or all of the applications and/ or to enter into additional negotiations with one or more of the tendering parties to help define the exact scope of work and deliverables to be undertaken.